

Harrowbarrow School- **Parent Staff Association**

Annual General Meeting of the PSA

To be held on Wednesday 1st February 2023 at 7pm at the school

AGENDA

1. Attendance and Apologies

2. Chairpersons Report

- Reflecting over the past year
- Adoption of the constitution and committee roles
- Aims of the PSA – linking to the schools Mission Statement, Values & Vision

3. Treasurers Report

- Financial situation
- Grants and funding given to School
- Bank account updates and cheque book signatories

4. Event planning for Spring/Summer Term

- Valentines Bake off? Friday 10th Feb
- Easter colouring comp/egg painting? Friday 31st March end of term.
- May Day – Role of the PSA –indoor games. Monday 1st May
Maypole dancing organisation
- Sports evening Hot Food and Drinks - TBC
- Year 6 – Leavers Party/Disco/Prom – Monday 24th July?

5. Events for future planning after this year

- Reflect on Holly Jolly Party – Joined up community events
- A Yearly Calendar template
- Idea for future events, plans and activities
- How to gain more volunteers

6. Dates of Next meetings

- Set dates for meetings ahead of events and agree time/location for future meetings